

**GILFORD SCHOOL BOARD MEETING  
MONDAY JANUARY 7, 2019  
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**The Gilford School Board held a regular meeting on Monday January 7, 2019 at the Gilford Elementary School Library. Present were board members Rae Mello-Andrews, Jeanin Onos, Karen Thurston, Gretchen Gandini, and Chris McDonough. Representing Gilmanton were Frank Weeks and Michelle Heyman. Administrators present were Kirk Beitler, Scott Isabelle, Anthony Sperazzo, Peter Sawyer, Danielle Bolduc, and Steve Tucker. Also present were Student Representative Greg Madore and Buildings and Grounds Representative Ken Mulleavey.**

**OPENING**

School Board Chairperson Rae Mello-Andrews called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Superintendent Beitler confirmed posting of the meeting.

Gretchen Gandini made the motion that the Board approve the minutes of the December 3, 2018 meeting. Jeanin Onos seconded the motion. Corrections were made. The motion was then voted in the affirmative.

**PUBLIC COMMENT**

No public comment was offered.

**REPORTS**

**Student Council Update**

Greg Madore reported the Red Cross Blood Drive is January 31, 2019. A quota of 45 pints is their goal. It is run in-house and sponsored by the Student Council. GHS is celebrating a second lead recognition of 30 students nominated by staff. Greg was pleased to announce that the math team came in second in their division and fourth overall at the December math meet. GHS received a thank you note from the New Hampshire Veteran's Home for the holiday cards that they were very pleased to have received from the students.

**Student Presentation – Second Grade**

Mrs. Dunleavy, Mrs. Madore, and Mrs. Nelson led the project. Finn Butler, Anthony Davis, and Addison Hodsdon presented data on their individual goals and how the goals are set. They are co-teaching learner goals that match up with Common Core Standards. Literacy was one goal demonstrated. The students' goals show what they hope to achieve, then results show where they have improved. This helps show students what is needed to be successful. Students said that goals were not hard to come up with because they can see what they need to do and how to do it under the teachers' guidance and using the month-to-month data.

**Sugar Shack Presentation**

GES Principal Danielle Bolduc presented information on the completion of the GES sugar shack, their new outdoor learning center. It was made possible by a generous donation from the Gilford PTA. Mrs. Bolduc thanked the Gilford PTA for their donation of \$17,000 that allowed the school to bring their goal to fruition.

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The sugar shack is complete and ready to go for next month's sugaring season. A video presentation showed see the design process, plan (think, draw, discuss.) Special thanks go to Jason Drouin, builder; the Gilford Rotary; Blane Drew, roofing; Daniel's Electric, electrical installation; Porter Paving, access roadway; Sunnyside Maples, the evaporator, Fire 'n Stone, chimney installation; Ken Mulleavey, District contact, and all the community volunteers who gave their valuable time to complete the project. Students have already identified the trees for their own classrooms to tap.

**Superintendent's Report**

Superintendent Beitler reviewed his written report as follows.

**Student Learning** – Mr. Beitler stated that work continues on Portrait of a Learner during the month of January. Students will continue to be assessed using internal assessment and teachers have started to use some of the practice assessment with students as they prepare for the statewide assessment (NHSAS).

**Families and Communities** – Strategic Planning work is continuing and Mr. Beitler stated that he is hopeful to have some decisions for the Board's consideration in the next few months. There will be a Vape presentation in March for our students and an evening show for our parents. Rob Hackenson of Dynamic Influence will be the presenter.

Mr. Beitler presented to the Board the 2019-2020 proposed school-year calendar. Students will start after Labor Day on September 3, 2019. Staff will start with teacher workshop days on August 28 and 29. School is schedule to end on June 17, 2019 for students, and on June 18, 2019 for staff. Frank Weeks asked if John Fauci has a copy. Mr. Beitler replied in the affirmative. Gretchen Gandini asked about feedback from the survey. She expressed concern for working parents whose children attend the summer camp program and asked if the program will be extended the extra week. Mr. Beitler stated that an extension has not yet been discussed. Also noted was the possible effect on college students who work at the summer program with Katie Bryant. This will also be looked into. Gilmanton conducted a similar survey with similar results per Michelle Heyman. Gretchen Gandini made the motion to approve the proposed 2019-2020 calendar. Chris McDonough seconded the motion. There was no further discussion and the motion was approved unanimously.

Superintendent Beitler presented information on a new warrant article that is requesting a change of the current voting day in March to one in May. This would be just for the school portion of the budget. It is unknown if a similar request has been made to the town. Scott Isabelle said that there will be a public hearing on it, which can be done three times a year under SB2. Mr. Beitler said that one issue is that May is too far out to fill positions, get contracts out, and advertise for openings. A May voting date would leave the School District in a different position to recruit new staff. Michelle Heyman stated that it would affect Gilmanton as well if pushed out further. Gilmanton voters would not know what the actual budget would be if voted two months after their budget vote. Also noted was how it would affect bidding for summer projects. To get the best price and be competitive, the bids must go out in March versus the end of May.

**Resource Management** – Meetings with the Budget Committee have been completed. The Public Hearing and Deliberative Session are the next steps in the process.

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**Safety and Facilities** – Officer Alyssa Raxter will be our new SRO. Officer O’Neill’s last day is January 11, 2019. Officer Raxter will be taking the SRO training in the near future, as well as the training to lead DARE. At this point the Department of Safety has visited all of our facilities to complete security assessments. The District is now waiting to receive all of the reports.

**Principals’ Reports**

**Gilford Elementary School**

Danielle Bolduc reviewed her report as written.

She asked for approval to accept a \$5,000 grant for a lactation support workstation. The grant came from the CDC and was put in by the nurse at GES. The CDC grant is a result of the Surgeon General’s call in 2011 to support breastfeeding. The mini grant will create a supportive space for working mothers of infants. Chris McDonough asked if there is a plan in place for spending the money. Mrs. Bolduc replied in the affirmative; it is for a quiet space for mothers to use but no physical changes need to be made to the area. Chris McDonough made the motion to accept the grant, which was seconded by Karen Thurston. The vote was unanimous to accept, with Frank Weeks and Michelle Heyman abstaining.

**Gilford Middle School**

Peter Sawyer reviewed his report as written.

He offered his congratulations to the Boys and Girls Nordic Ski Teams for their successful season. The boys won the state championship, and the girls finished second, taking home the silver medal. Last year’s 6<sup>th</sup> graders raised \$718.96 from their Economy Unit project that will be donated to the “Make-A-Wish Foundation.”

**Gilford High School**

Anthony Sperazzo reviewed his report as written.

In addition, he is seeking approval to accept \$2,500 from the Meadowbrook Charitable Foundation, Inc. for the GHS Chorus account. The money will be used towards trips that our learners attend throughout the year. Gretchen Gandini moved the motion, Karen

Thurston seconded. Approval was unanimous. Mr. Sperazzo stated that GHS learners continue to exceed state and national Scholastic Aptitude Test (SAT) results. They also perform better than the state and global average on Advanced Placement exams, with 76% scoring 3 or better on the tests. New Hampshire averaged 71%, globally averaged 61%.

**Curriculum, Instruction & Assessment Report**

Steve Tucker reviewed his report as written.

The District is continuing its work on “Portrait of a Learner,” which is the School District’s vision for what the community wants their students to work towards and become to make them college, career, and life ready. Input was solicited from parents of Gilford and Gilmanton students, educators, and other community members. The attributes in the Portrait will help guide teaching and learning and focus our curriculum on important skills and

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dispositions that promote success in the future in our K-12 program. We expect to have our Portrait finished by the spring of this year.

**Business Administrator Report**

Scott Isabelle reviewed his report as follows.

Ken Mulleavey stated that school fire and life safety inspections are done. Deputy Fire Chief Ober's report shows no issues were found and no re-inspections are required at any of the four facilities inspected. Mr. Isabelle stated the on December 13, 2018 the building committee met with Barry Beauregard from Bonnette, Page and Stone Corporation to officially close out the Gilford Elementary School Building Project. The project came in on time and under budget, with a balance of \$13,563.88 that will be used to pay the next payment for the GES bond. He will also be submitting to the State of New Hampshire our application for reimbursement for up to \$127,282.40 or 80% of the cost for the secure entry addition at GES. The reimbursement will be placed in the unanticipated revenue account and will be used to offset taxes.

Mr. Isabelle stated that the Default Budget has been reviewed by both the Gilford School Board and the Town of Gilford Municipal Budget Committee. Both entities agreed on the budget as proposed. Noted was the change in RSA 313:1 (2) that states "Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;" now requires additional information be added to the Default Budget summary on page 4 of the Default Budget form. Superintendent Beitler, Scott Dunn, and Scott Isabelle met, reviewed, and reached a consensus on how the School and Town will comply with this change. Any changes to the Default Budget were included to show the public where actual changes are located.

**Chair Report**

Rae Mello-Andrews stated that the January 8, 2019 Budget Committee meeting has been cancelled. The order of presentation at the Public Hearing on January 10, 2019 at GHS Auditorium is: Gilford Village Water District first, Town Budget second, and School District Budget third. Chris McDonough asked why the GES teacher's portion of the budget is over by \$18,000. Mr. Isabelle explained that the increase is based on the cost of a long term sub, which gets charged to the regular account.

**Policy – First Reading**

Mr. Beitler brought forth the following policies for the first reading.

GBEBE – Employment of Relatives or Persons with Romantic Personal Relationships - GEA input has been reviewed and sent to board for first reading after the December review.

EEAG - (currently EID) – Use of Private Vehicles to Transport Students – The New Hampshire School Board Association (NHSBA) recommends that we change our letter code to be consistent with NHSBA coding.

ADB/GBEC – Drug-Free Workplace and Drug-Free Schools – The policy that we have as GBEC, but it is not in the policy manual under A. It is recommended that we have it in policy section A as well. We do not have a current GSD policy.

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GBEC – Drug and Alcohol Free Workplace Policy - Replace GBEC with the NHSBA’s sample GBEC/ABD policy.

ADC – Tobacco Products Ban Use and Possession in and on School Grounds – Recommendation is to replace ADC with NHSBA sample policy. This has not been revisited since 2005.

GBED – Tobacco Products Ban Use and Possession in/on School Grounds – Policy Committee is recommending we place it in other categories in our manual as we don’t have GBED in the G section; post it in that section of the manual as well.

JICG – Tobacco Products Ban Use and Possession in and on School Grounds – This should change to the NHSBA recommended policy updating our policy to be more current to what is out there and available to students, staff, and community.

JIH – Student Searches and Their Property – The bolded language is new language.

JIH-R – Search of Students – Policy Committee recommends we add it as we don’t currently have it.

JLCD – Administering Medication to Students – The recommendation is to include updates from 2016; the NHSBA recommended policy.

JLCD-R – Administering Medication to Students (appendix) - Nurses at all three schools reviewed it and updated their medical release to be consistent with what is happening and what they are doing in our schools.

**Policies for Review – 2<sup>nd</sup> Reading**

Mr. Beitler brought forth the following policies for the second reading.

AC – Non-Discrimination – Mr. Beitler asked that it be approved and put it into our policy manual, replacing it with the NHSBA sample policy. Chris McDonough moved as amended; Karen Thurston seconded; motion passed unanimously.

AC-R – Non-Discrimination: Title IX Grievances – We do not have this policy in our manual; recommend we add it to ours. Karen Thurston moved to accept the policy; Jeanin Onos seconded; motion passed unanimously.

GBA – Equal Opportunity Employment – We do not have a current GSD policy. Mr. Beitler recommended the NHSBA sample policy be added. Chris McDonough moved to accept the policy; Karen Thurston seconded; motion passed unanimously.

JIA – Right to Due Process – Mr. Beitler asked that the second policy sample be adopted and placed in the manual. Due Rights are disciplinary issues; the one we had was for special education issues. The sample policy is recommended by NHSBA. Karen Thurston moved to accept, Jeanin Onos seconded; motion approved unanimously.

JIC – Student Conduct – The second copy is the one the policy committee is recommending we replace in our policy manual, which is the recommended NHSBA policy. Karen Thurston moved to accept the policy, Gretchen Gandini seconded; motion passed unanimously.

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JICD – Student Discipline and Due Process – The second JICD is the policy that the committee replaced with our current JICD policy. Updates came out May 2018. The legislative session of 2018 made some changes that we need to make to our policy. Karen Thurston moved to accept, Gretchen Gandini seconded; motion passed unanimously.

JICDD – Student Discipline: Out-of-School Actions – The Policy Committee recommends the sample policy from NHSBA because of updates; ours were last updated in 2012. Gretchen Gandini moved to accept, Karen Thurston seconded; motion approved unanimously.

JICK – Bullying and Cyberbullying – The third page starts the sample policy from NHSBA. The Policy Committee recommends that we include this in our policy manual. Gretchen Gandini moved to accept, Karen seconded; motion passed unanimously.

**Public Comment**

No public comment was offered.

**Non-Public Session**

*Non-Public – RSA 91-A:311 (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

At 7:06 p.m. Gretchen Gandini made a motion to go into non-public session pursuant to RSA 91-A:3 II(a). Jeanin Onos seconded. Motion passed 5-0. Non-public session exited at 8:12 p.m.

**Adjournment**

Motion was made at 8:13 p.m. by Karen Thurston to adjourn the meeting; Jeanin Onos seconded. Motion passed 5-0.

**Respectfully Submitted,**

**Gretchen Gandini  
School Board Secretary**