

**GILFORD SCHOOL BOARD MEETING  
MONDAY AUGUST 20, 2018  
GILFORD ELEMENTARY SCHOOL-TOCCI LIBRARY  
PAGE 1**

**The Gilford School Board held a regular meeting on Monday August 20, 2018 at the Gilford Elementary School -Tocci Library. Present were board members Gretchen Gandini, Rae Mello-Andrews, Jeanin Onos and Karen Thurston. Representing Gilmanton was Frank Weeks. Administrators present were Kirk Beitler and Peter Sawyer.**

**OPENING**

School Board Chairperson Rae Mello-Andrews called the meeting to order at 6:07 p.m., led the Pledge of Allegiance and confirmed posting of the meeting.

Karen Thurston made the motion that the Board approve the minutes of the June 4, 2018 and the June 14, 2018 meetings. Gretchen Gandini seconded the motion which was voted in the affirmative. Frank Weeks abstained.

**PUBLIC COMMENT**

No public comment was offered.

**REPORTS**

Superintendent Report  
Kirk Beitler reviewed his written report as follows.

**Gilford School District Goals**

Student Learning - There have been teachers in the schools throughout the summer working with students as well as curriculum. Superintendent Beitler talked briefly about a book he obtained, at a Conference in June, named “Innovator’s Mindset” (by George Couros). The Leadership Team read a portion of the book this summer and really felt a connection between the District’s goals and the book. Copies have also been purchased for each Board member.

Families and Communities - On Saturday, August 18<sup>th</sup>, eight members from the Rotary Club, some school employees and parents worked on staining boards for the Sugar Shack. The Rotary Club has also donated an evaporator. Jason Drouin is donating his time and supplying the lumber at a discounted price. The PTA is funding the project, but all the work is being completed by volunteers.

When discussing the Board’s goals, Gretchen Gandini requested the “Panda” be added to the Life of a Silver Hawk/Eagle, in order to include the Elementary School. Gretchen Gandini also made a request to add constituents from the community and school into the Long Range Strategic Planning process.

Any changes to be made, will occur when a full Board is in attendance; all in favor.

There was some discussion regarding the Board’s accessibility to the staff as well as the students.

Resource Management - Superintendent Beitler included the end of year financial report for the Board to review and will be sharing the report with the Budget Committee on August 30<sup>th</sup>, along with the expenditures for the first two months of this year’s budget.

Mr. Beitler received a letter from Peter Sawyer to deactivate the Montreal Trip account from the School Activities account, since it has not been used since 2013 and has a balance of zero. Karen Thurston made a motion to close the account. Jeanin Onos seconded the motion which was voted in the affirmative. Frank Weeks abstained.

**REPORTS**

There are two positions still open for Assistant Teachers at the Elementary School.

Safety and Facilities – On July 16<sup>th</sup>, we received notification from the Department of Education that we were approved for the Public School Infrastructure Fund Grant. The three awards, which reflect 80% of the costs for each project (not to exceed a specific amount) will need to be claimed by April 1, 2019. We will have more details for the September meeting in regards to how and when this will be completed.

GES: Interior painting for the classrooms has been completed, but will need to request quotes to finish the hallways, due to the painting company's busy schedule. The exterior is still being worked on and should be completed by the start of school. The "secured entry" is close to completion and the security system is being finished as we speak.

GMS/GHS: Roofing should be completed prior to the start of school. The HS gym ceiling/floor should be finished within the next few days. The elevator's hydraulic system in the HS and the well pump in the MS have both been replaced. Curtains in the auditorium are ready, which Scott Piddington will take care of hanging. The water damage at the HS has been assessed; the three rooms affected are being cleaned, repaired and will be ready for teachers on August 27<sup>th</sup>.

Superintendent Beitler distributed the following documents for review:

- Memorandum of Understanding – Agreement between GSD and SRSD for the football teams.
- Budget Schedule (2018-2019) – Discussion ensued regarding the dates and sessions needed for the workshops in October; all in favor.
- Strategic Planning Candidates – Discussion ensued in regards to possibly shortening the time spent, in order to entice participation from the public.

**REPORTS**

Chair Report

Chair Rae Mello-Andrews reviewed the following items:

- Board Meeting Schedule (2018-2019)
- New Teacher Orientation – August 23, 2018
- Opening Day for Staff – August 27, 2018

**POLICY REVIEW AND  
REVISION**

Kirk Beitler brought forward the following policies for first reading:

- JH – Attendance, Absenteeism and Truancy – No changes
- JLF - Reporting Child Abuse or Neglect – Remove the phone# for DCYF, due to frequent changes.
- JICJ – Use of Communication Devices – Insert the word "and" between halls/school.
- EH – Public Use of School Records – This policy will replace the existing to comply with the provisions of RSA 91-A:4.
- EHB – Data/Records Retention – This is a new policy for the retention and destruction of Special Education records to comply with the

**GILFORD SCHOOL BOARD MEETING  
MONDAY AUGUST 20, 2018  
GILFORD ELEMENTARY SCHOOL-TOCCI LIBRARY  
PAGE 3**

**POLICY REVIEW AND  
REVISION**

provisions of RSA 91-A, RSA 189:29-a, NH Code of Admin Rules, Sections 306.04(a)(4), 306.04(h), 1119.01 and 20 U.S.C. 1232g.

- EHB-R – Local Records Retention – This policy will replace the existing to comply with changes in the law. Correction: change “governmental records” to “public information”.

Karen Thurston made the motion that the board approve the changes. Jeanin Onos seconded the motion which was voted in the affirmative.

Mr. Beitler brought forward the following policies for second reading:

- IHAK – Character and Citizenship Education – No changes. Karen Thurston made the motion that the board approve the policy. Jeanin Onos seconded the motion which was voted in the affirmative.
- JICFA – Hazing – No changes - Karen Thurston made the motion that the board approve the policy. Gretchen Wernig seconded the motion which was voted in the affirmative.

**PUBLIC COMMENT**

No public comment was offered.

**NON-PUBLIC SESSION  
RSA 91-A:3 II**

At 7:15 p.m., Gretchen Gandini made the motion to enter non-public session pursuant to the provisions of RSA 91-A:3 II(a). Frank Weeks seconded the motion, which passed by unanimous roll call vote.

**ADJOURNMENT**

**Respectfully Submitted,**

**Gretchen Gandini  
School Board Secretary**