

**GILFORD SCHOOL BOARD MEETING
MONDAY AUGUST 5, 2019
GILFORD SAU OFFICES
PAGE 1**

The Gilford School Board held a regular meeting on Monday August 5, 2019 at the Gilford School Administrative Unit District Offices. Present were Board members Gretchen Gandini, Jeanin Onos, Karen Thurston, and Rae Mello-Andrews. Gilmanton Board member Malcolm MacLeod was present. Administrators present were Kirk Beitler and Scott Isabelle.

OPENING

School Board Vice-Chair Gretchen Gandini called the meeting to order at 6:00 p.m. Superintendent Beitler confirmed posting of the meeting. Gretchen Gandini led the Pledge of Allegiance.

Karen Thurston made the motion that the Board approve the minutes of the June 11, 2019 meeting. Jeanin Onos seconded the motion. Corrections were made and accepted; motion passed in the affirmative. Jeanin Onos made the motion that the Board approve the minutes of the June 25, 2019 meeting. Rae Mello-Andrews seconded the motion. Corrections were made and accepted; motion passed in the affirmative. Rae Mello-Andrews made the motion that the Board approve minutes of the July 15, 2019 meeting; Karen Thurston seconded the motion. The motion passed in the affirmative.

Public Comment

There was no public comment.

Superintendent's Report

Superintendent Beitler reviewed his written report.

Student Learning

Mr. Beitler stated that the second Performance Assessment Summer Institute has fifteen teachers signed up for the program. He noted that there will be a seventh and eighth grade math meeting on August 22, 2019. Gilmanton math teachers will join Gilford math teachers to discuss transition and assessment.

Families and Communities

Superintendent Beitler informed the Board that he, Peter Sawyer, and Danielle Bolduc have met with the new PTA President, Jill Desruisseaux, to discuss fundraising and the PTA focus. Mr. Beitler stated that the PTA will have a community event in September for parents so they can gather information about different town and school programs. A Gilford-Gilmanton high school options meeting is planned for September, the date to be announced shortly.

Resource Management

Mr. Beitler stated that there will be a Budget Committee meeting on Thursday August 8, 2019 to provide an update on last year's budget. Members of the Leadership Team have worked on the new teacher orientation presentation/day, which is Tuesday August 27, 2019 in the GHS Library. Start time is 8:00 a.m.

**GILFORD SCHOOL BOARD MEETING
MONDAY AUGUST 5, 2019
GILFORD SAU OFFICES
PAGE 2**

Mr. Beitler continued with the mid-July enrollment figures. At that time there were 320 students enrolled at the Gilford Elementary School, 322 students enrolled at the Gilford Middle School, and 496 students enrolled at the Gilford High School. Rae Mello-Andrews asked Mr. Beitler how these numbers compare to last year (July, 2018) at this time. Mr. Beitler stated that he will get those figures as requested.

Karen Thurston inquired about staff development this summer. Mr. Beitler replied that twenty-five teachers went through the program. He also stated that based on the survey given to those teachers who attended, they were pleased with the program.

GSD 2019 Staff Survey

Mr. Beitler commented on several responses to the survey. He noted that under, "I am given high quality & effective professional development on all aspects of my job," only 74% of the respondents agree or strongly agree. Mr. Beitler stated that we should visit this further as those numbers should be higher.

Mr. Beitler noted that based on responses, Support Staff training is needed. There is currently no training in place for Support Staff.

Based on the questions on Communication, Mr. Beitler commented that this is an area we need to work on. Only 83% of respondents agree or strongly agree that communication among people is timely. Mr. Beitler stated that this should be in the high 90s percentile.

Gretchen Gandini asked what percentage of the staff 103 respondents would be. Mr. Beitler replied that it was about half of the staff, but he will get the actual figures. Rae Mello-Andrews commented that based on her past experiences with surveys, the number who did respond is actually good.

Safety and Facilities

Superintendent Beitler stated that the projects on the high school bollards and elementary school catch basins will begin in the next few weeks. The goal is for them to be completed by the start of the school year.

GSD Goals for 2019-2020

Mr. Beitler reviewed the Gilford School District Goals for 2019-2020 as written. Any additions or corrections were duly noted.

Business Administrator Report

Scott Isabelle informed the Board that Ken Mulleavey has started his new job as Building and Grounds Supervisor. Mr. Isabelle stated that the track project is progressing, other summer building projects are on schedule, the bollards in front of high school must be casted so installation is slightly delayed, and the high school's water pressure tank cement pad will be completed by August 8, 2019. Mr. Isabelle commented that the last phase of the lead faucets replacement project will be done in-house, we are just waiting for the faucets to come in. Once installed, we will then get the reimbursement from the state. Mr. Isabelle stated work will begin shortly on the repair of the elementary school catch basins, with the work being done by John H. Lyman & Sons, Inc. for \$4,700.00. Mr. Isabelle continued that the money is in the repair budget. Mr. Isabelle stated that only one other company offered a quote, which was for \$16,000 to completely rebuild the catch basins, which is unnecessary. Mr. Isabelle stated that Mike Robbs, assistant to Ken Mulleavey, has started in his new position.

**GILFORD SCHOOL BOARD MEETING
MONDAY AUGUST 5, 2019
GILFORD SAU OFFICES
PAGE 3**

Chair Report

Vice-Chair Gretchen Gandini reported that the New Teacher Orientation will be Tuesday, August 27, 2019 and Opening Day for Staff is August 28, 2019.

Policy – First Reading

JIH – Student Searches and Their Property – current policy for review.

JIH-R – Search of Students – We do not have this policy currently; policy is recommended by the NHSBA.

JIHB – Searches of Student Automobiles on School Property – current policy for review.

JIHB-R – Searches of Student Automobiles on Property – We do not have a current GSD policy; policy is recommended by the NHSBA.

GBEDB – Employee Use of Social Networking Websites – current GSD policy for review; updated to bring it into 21st century and conform to what is happening in our world now.

Policy – Second Reading

EGA – School District Internet Access for Students – NHSBA suggests removing this policy from the E section and putting it in the J section. Karen Thurston made the motion to eliminate this policy from the E section and move it to the J section of handbook. Jeanin Onos seconded. Motion passed.

JICL – Student Use of Computers, Devices and the Internet – suggest replacing with sample policy; removing JICL and replacing with NHSBA recommended policy; Karen Thurston made the motion to remove GSD Policy JICL and replace it with NHSBA recommended JICL Policy. Rae Mello-Andrews seconded. Motion passed.

JICL-R – Student Acceptable Use Agreement – suggest replacing current GSD policy with this sample to match the NHSBA numbering system. Rae Mello-Andrews made the motion to accept JICL-R to replace Policy IJNDB, Karen Thurston seconded. Motion passed.

EHAB – Data Governance and Security – we currently do not have this policy. Rae Mello-Andrews made the motion to accept Policy EHAB; Karen Thurston seconded. Motion passed.

EHB-R – Local Records Retention – current GSD policy for review. Changes: on page 2, “Email Retention” section was added. Karen Thurston made the motion to accept; Jeanin Onos seconded. Gretchen Gandini asked about retention of blueprints. Mr. Beitler replied that those are retained. Voting followed Mr. Beitler’s comment, motion passed.

GBEF – Employee Use of District-Issued Computers and Devices – we do not currently have this policy. Karen Thurston made the motion to accept; Jeanin Onos seconded. Motion to accept policy passed.

GILFORD SCHOOL BOARD MEETING
MONDAY AUGUST 5, 2019
GILFORD SAU OFFICES
PAGE 4

GBEF-R – Employee Use of District-Issued Computers and Devices – we do not currently have this policy; NHSBA recommended appendix added. Karen Thurston made the motion to accept the NHSBA recommended appendix to clarify the policy. Jeanin Onos inquired as to why the two policies are not combined into one. Kirk Beitler explained that the second part is needed for clarification and is set up by NHSBA to further expand information that is in the original policy. Jeanin Onos asked if this would be confusing for the employee. Rae Mello-Andrews stated that for other, similar policies she has worked on, the guidelines were to make it into one policy to simplify the information. Jeanin Onos questioned if the Board should send the policy back to committee to combine the two and make it easier to navigate/understand the policy. After discussion, Karen Thurston suggested recommended sending it back to committee. The Board agreed.

ILBA – Assessment – suggest replacing with NHSBA sample policy. Jeanin Onos made the motion to accept; Rae Mello-Andrews seconded with a request to have it read, “Sent to GEA” not “for review” in order to be consistent. Mr. Beitler said that the wording in question is removed before publishing. Motion passed.

IHBH – Extended Learning Opportunities – we do not have this policy; we are required to have this policy; suggest use NHSBA sample policy. Karen Thurston made the motion to accept; Jeanin Onos seconded. Malcolm MacLeod asked what this policy covers. Mr. Beitler replied that it covers community based learning where the students could get credit for an outside program. Motion passed.

IHBI - Alternative Learning Opportunities – current GSD policy for review; we are required to have this policy. Karen Thurston made the motion to accept; Jeanin Onos seconded. Motion passed.

IMBC – Alternative Credit Options – NHSBA sample policy for review; Kirk Beitler stated that these policies are all interconnected with the extended/alternative learning opportunities. Karen Thurston made the motion to accept; Jeanin Onos seconded. Motion passed

IMBA – Online/Virtual Education – current GSD policy for review. Jeanin Onos made the motion to accept; Rae Mello-Andrews seconded. Gretchen Gandini requested editing to the policy. Policy will now come back at next meeting following addition of the suggested editing.

IMBD – Credits Earned at Middle School – current GSD policy for review and revision; Karen made motion to accept; Rae Mello-Andrews seconded. Motion passed.

IK – Earning of Credit – current GSD policy, suggesting replacing with NHSBA sample policy. Rae Mello-Andrews made the motion to accept; Jeanin Onos seconded. Motion passed.

IKF – Graduation Requirements – current GSD policy for review and revision. Karen Thurston made the motion to accept; Malcolm MacLeod seconded. Motion passed.

ILBAA – High School Competency Assessments – current GSD policy; suggestion replacing it with NHSBA sample policy. Rae Mello-Andrews made the motion to accept; Jeanin Onos seconded. Motion passed.

Public Comment

There was no public comment.

**GILFORD SCHOOL BOARD MEETING
MONDAY AUGUST 5, 2019
GILFORD SAU OFFICES
PAGE 5**

Non Public Session

Non-Public – RSA 91-A:3II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

At 6:55 p.m., Rae Mello-Andrews made the motion to go into non-public session; Karen Thurston seconded. Voting was unanimous, motion passed.

At 9:25 p.m. the Board re-entered public session.

On a motion by Karen Thurston and a Second by Rae Mello-Andrews, the Board voted to seal the minutes of the 6:30 p.m., July 15, 2019 non-public session. Motion passed with a 4-0 vote. Malcolm MacLeod abstained from the vote.

Adjournment

Motion was made at 9:25 p.m. by Jeanin Onos to adjourn the meeting; Karen Thurston seconded. Motion passed unanimously.

Respectfully Submitted,

**Jeanin Onos
School Board Secretary**