

**GILFORD SCHOOL BOARD MEETING
MONDAY JUNE 1 2020
REMOTE MEETING
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The Gilford School Board held a remote meeting on June 1, 2020. Present were Board members Chris McDonough, Gretchen Gandini, Jeanin Onos, Kyle Sanborn, and Karen Thurston. Administrators present were Kirk Beitler, Scott Isabelle, Anthony Sperazzo, Peter Sawyer, Tim Goggin and Danielle Bolduc. Gilmanon Board member present was Michelle Heyman.

Opening

School Board Chair Chris McDonough called the meeting to order at 6:04 p.m. Superintendent Beitler confirmed posting of the meeting.

Chair McDonough read the Governor's Emergency Order #12 pursuant to Executive Order 2020-04 authorizing the remote meeting, the ground rules and instructions on how the public could access the meeting to comply with the Right-to-Know law.

Attendance was taken through a roll call. Members present were Gretchen Gandini, Jeanin Onos, Karen Thurston, Michelle Heyman, Chris McDonough and Kyle Sanborn.

Chair McDonough lead the Pledge of Allegiance.

The May 4, 2020 minutes were approved on a motion by Gretchen Gandini, seconded by Karen Thurston. A roll call vote was taken as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes; Michelle Heyman, yes.

Public Comment

Chair McDonough informed the public to dial the number and *6 to unmute their phones should they wish to speak. There was no public comment

Superintendent's Report

Student Learning:

Superintendent Beitler stated that one of the District goals for this year was "to evaluate the effectiveness of the Eureka Math program and provide a summary report to the School Board in June 2020". Lori Hanf and Superintendent Beitler have communicated frequently regarding this goal. Lori has done a great deal of work with Eureka Math and has put together some information for the Board to review. Katie Bryant worked with Lori on the presentation and was part of the process to have the District adopt Eureka Math. Superintendent Beitler presented a slide show that included student assessment data, staff survey results and professional development that was offered to staff.

Lori Hanf and Superintendent Beitler highlight the following:

- Started working with Eureka math 16/17 school year
- Statewide assessment data from 2015 vs 2019 for both Gilford and State assessments
- NWEA in house assessments showing fall to spring growth over 4 years
- Evaluation of Eureka Math Program

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- Pilot K-8
- Implementation the program
- Developed to meet the Common Core State Standards
- Shifts in Content/concepts and instructional approaches and mindsets
- 8 mathematical Practices
- Survey results from teachers
- Instructional Practices – Conceptual Understanding
- Sense-Making Strategies/Activities
- Five Coherent Visual Models
- Professional Development and Collaboration
- Curriculum Materials and Resources
- Feedback from teachers

Kyle Sanborn asked if we have anything else in place for advanced learners. Is there anything we are doing with the 8th grade students to get them into algebra in 8th grade.

Superintendent Beitler responded by saying that we do offer an 8th grade algebra class and students would take geometry in their freshman year. Lori Hanf added that Eureka Math is K-8 but 8th grade is very algebra rich. We still have algebra as a high school class offered in 8th grade.

Chris McDonough inquired if we are going to expand Eureka Math into the high school Superintendent Beitler stated that we have had conversation but haven't made any definitive plans.

Summer Programing:

Superintendent Beitler stated that the Governor did put out guidelines on Friday for summer programing. Right now, we will have some in person special education programing throughout the summer. We have had conversation about Title I, the summer camp at the elementary school and math academy at the middle school. Theater camp and robotics camp at the middle school have been cancelled. What camps are we comfortable to provide? Some of the guidelines call for outside camps. Participant numbers would be smaller. Superintendent Beitler asked which direction the Board would like to pursue.

Gretchen Gandini said she would like to defer to Katie Bryant and the folks who put on the camp to see if they feel it is feasible.

Superintendent Beitler stated that in the past, we have had 60 campers per week. We would limit it to 27 campers. We would break them up into groups of 9 and they would stay together all day. We would have other adults to provide relief but we would not mix kids or exchanges counselors. We would want to put up a tent. We would be on campus the entire time. We are not recommending field trips.

Katie Bryant reiterated the following:

- There would be 3 groups of 9 campers
- Hikes would be in place of other activities
- No Gilford Beach
- Activities would be restructured

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- Each camper would have to have their own supplies
- There would be additional expenses
- Everything would need to be sanitized.
- Enrollment at ½ capacity would cover staffing expenses but not all other expenses

Kyle Sanborn stated he would be in favor of running the camps as it would be great opportunity for kids. If we can offer it, we should, but questioned the added expense.

Katie Bryant said it would be an estimated additional expense of \$3,000 or \$4, 000. June 22nd would be the start date if we can get everything in place. Should the guidelines loosen, we might be able to adjust enrollment.

Superintendent Beitler stated that he has been in communication with the community center. Scott Hodsdon is thinking about waiting until after the 4th of July, if they even open the community center. Many communities are not offering these programs right now.

Katie Bryant said she is looking for a directive ASAP. Families and staff are waiting to find out if the camp will be held. The guidelines do allow for time inside but the intent is to spend as much time outside as possible.

On a motion by Chris McDonough and a second by Karen Thurston, the Board voted to approve the elementary school summer camp a with limit of 27 campers and limit of a \$3000 loss. A roll call vote was taken as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes. Michelle Heyman abstained from the vote.

Families and Communities

Superintendent Beitler stated that we have received feedback on the Suicide Prevention Plan from staff. There were some clarifying comments; such as all 7th graders receive the Suicide Prevention training, not just once a trimester. All 7th grade students receive the Suicide Prevention training. There was also confirmation that Principals should notify other local schools of an incident based on the fact that the Lakes Region is very connected and many students know students in other communities.

Superintendent Beitler shared a draft calendar of school board meetings for the summer and throughout next school year. Gilmanton has proposed July 14th for the rescheduled Gil-Gil meeting. The Gilford Board has had a goal setting work session in July. The Board confirmed the July 14th joint Board meeting and set the remainder of dates for the 2021-2021 school year.

Resource Management

Professional Development Committee

Superintendent Beitler informed the Board that the Professional Development Committee has a draft plan ready to submit to the New Hampshire Department of Education. This plan has been reviewed by GEA and two of the leaders of GEA are on the Professional Development Committee that helped to develop the current draft. Superintendent Beitler will submit this updated plan to the DOE unless the Board has concerns. The District is required to have a Professional Development Plan and we are required to send it to the DOE

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Crisis Response Plan

Superintendent Beitler informed the Board that the Crisis Response Plan has been placed in the School Board's google folder. He has worked on this Crisis Response Plan and received minimal feedback. As one of the School Board's statutory responsibilities is planning, he wanted to make sure the Board is aware of the plan, the direction and give the Board the opportunity to make comments and provide feedback. The plan is in draft format at this time and when it is rolled out to a broader audience, he anticipates things will be added and modified. Superintendent Beitler identified six areas to be addressed in the work moving into the summer; Governance, Mental Wellness, Academic Support, Facilities, School Operations and Technology. He asked if any School Board member would like to be a part of this committee to please let him know. The plan has gone to GEA Presidents.

Gretchen Gandini asked if there has there been any feedback from teachers. Superintendent Beitler replied that there is a lot of "we want to be back in school" feedback. There is also definite concern by some people about space and being able to create enough space and making sure that we are following guidelines. Overall, they want to be back but there are guidelines and protocols that we need to be put into place prior to people coming back.

Secondary Schools Emergency Relief Assurances

Superintendent Beitler shared the Elementary and Secondary Schools Emergency Relief assurances. These are similar to the federal grant assurances that the Board reviewed last month. The ESSER assurances need to be shared with the Board before we can move forward with these assurances. ESSER funds are included in the CARES Act bill that was signed into law on March 27, 2020. The assurances are the federal regulations and policies that we must follow and have in place as a school district.

Safety and Facilities

Superintendent Beitler stated that we have started to purchase personal protect equipment; face masks, plastic gloves, hand sanitizer, signage and plexiglass shields for protection at receptionist desk and in other areas. He would like to continue to stockpile these items and wants to make sure the Board is okay with using money to purchase these items. We would also like to purchase room sanitizers that would be used to spray disinfectant throughout the entire room. These are not budged items but we will need them as we open school next year. Superintendent Beitler asked for the Board's approval to purchase the necessary equipment and supplies.

Discussion ensued regarding the guidelines, potential costs and the impact of the CARES Act on expenses.

Superintendent Beitler stated that in the past, the Board has given the Superintendent the authority to hire in the summer. At the present time, we have a special education teaching position still open at the high school.

Karen Thurston motioned to allow Superintendent Beitler to hire during the summer months. The motion was seconded by Gretchen and passed with a roll call vote as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes; Michelle Heyman, yes.

Gretchen Gandini made a motion to accept the Suicide plan as amended. The motion was seconded by Jeanin Onos and passed on a roll call vote as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes; Michelle Heyman, yes.

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Chris McDonough stated that there are now guidelines regarding sports starting up with a 9-1 ratio and questioned if we will open up our fields for youth sports organizations. Superintendent Beitler stated that yes, we will open up the fields for usage.

Principal Reports

Danielle Bolduc presented her report as written and highlighted the 4th grade parade and retirement celebration that has been postponed until the fall.

Peter Sawyer presented his report as written and highlighted the Poetry Contest, “My Pandemic of 2020 Time Capsule”, progress reports, the 5th and 6th grade concert and moving up day.

Anthony Sperazzo presented his report as written and highlighted Senior Awards Night and Graduation.

Anthony also stated that Forum, the Spanish Exchange Program Company, has returned \$1700 out of the \$2250 (67%) on the initial round of reimbursements. The company is still seeking reimbursement for the remaining funds and this is going to take about another 2-3 week.

Anthony commended the staff for their outstanding efforts during remote learning and also recognized the high school staff members who are retiring this year.

Business Administrator Report

Scott Isabelle reviewed the 2019-2020 End of Year Estimated Budget Summary. The District is estimated to end the 2019-2020 school year with an unassigned fund balance of \$877,688. These funds will be available to reduce taxes in the 2020-2021 school year.

Scott Isabelle reviewed the Fund Balance and requested the Board approve the retainage of the full 2.5% or \$506,690 of the prior year’s net assessment for the 2020-2021 school year.

Chris McDonough asked for a motion on the Fund Balance Retention of \$506,690. Karen Thurston made the motion which was seconded by Gretchen Gandini. A roll call vote was conducted as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes. Michelle Heyman abstained from the vote.

Scott Isabelle reviewed the Food Service Budget with the Board stating that prior to remote learning, we were right on budget. We continue to have fixed expenses but no revenue so we have a deficit going forward. By statute, we cannot have a deficit.

Scott reviewed the Budget summary of funds remaining showing a loss of \$33,806.

The administration is requesting that the Board approve the following two requests:

1. Approve the \$33,806 in FICA costs not be charged to the Food Service Budget but instead be charged to the General Fund Budget. This would result in a \$0 dollar balance at the end of the current school year.

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After discussion, Chris McDonough motioned to charge the \$33,806 to the General Fund Budget and not the Food Service Budget. The motion was seconded by Karen Thurston and approved on a roll call vote as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes. Michelle Heyman abstained from the vote.

2. Approve \$36,000 in FICA costs not be charged to the Food Service Budget but instead be charged to the General Fund Budget. This would result in a \$36,000 dollar balance at the end of the current school year. This is approximately the amount of funds that have been estimated to be carried over from the 2019-2020 school year to the 2020-2021 school year. This money is needed as start-up funds to purchase food and supplies to begin the next school year program.

Discussion ensued over waiting to next year to see where we are at that point. Scott Isabelle recommended to do it now as we may not have the fund balance to take it from next year as there are so many unknowns next year but we have the money this year. No motion was made on this request.

Disinfectant Electrostatic Sprayers

Scott Isabelle stated that the Buildings and Grounds 2019-2020 budget is estimated to have a year-end balance of \$143,138. Scott requested Board approval to purchase the following items that were not included in the budget.

Victory Electrostatic Hand Held Sprayer	8 Units X \$647.35 each = \$5,178.80
Victory Electrostatic Backpack Sprayer	2 Units X \$1,489.08 each = \$4,467.24

Victory Electrostatic Hand Held Sprayer (Description)

The Cordless Electrostatic Hand Held Sprayer is designed to allow the custodian to cover up to 2,800 square feet on a single tank of fluid. Victory Sprayers' technology provides an electrical charge to solutions, allowing them to wrap conductive surfaces with an effective and even coverage. Double-charged particles envelope all conductive surfaces – shadowed, vertical and underneath.

Victory Electrostatic Backpack Sprayer (Description)

The Professional Cordless Electrostatic Backpack Sprayer is designed to allow the custodian to cover up to 23,000 square feet on a single tank of fluid.

Both the Victory Sprayers' are designed to save time and labor, spray less liquid, and cover more surfaces. They are also compatible with the disinfecting solution that we current use and have in stock.

Chris McDonough asked if there was any health concerns with spraying that much chemical around the building. Scott replied that this is the same chemical we are using now.

Chris McDonough motioned to approve \$9646.04 to purchase the hand held and backpack sprayers. Gretchen Gandini seconded the motion which passed on a roll call vote as follows: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes. Michelle Heyman abstained from the vote.

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Chris McDonough thanked Scott for his years of service to the District. Scott thanked the Board for their support over the years and commended the Leadership Team.

Policy – First Reading

JICA – Student Dress Code – add “hats would not be allowed at the elementary and middle schools.”

Policy – Second Reading

CBI-F1 – Superintendent Evaluation and Goal Setting. Approved as amended on a motion by Gretchen Gandini, seconded by Karen Thurston. The motion passed on a roll call vote as follow: Gretchen Gandini, yes; Karen Thurston, yes; Jeanin Onos, yes; Chris McDonough, yes; Kyle Sanborn, yes; Michelle Heyman, yes.

Public Comment

Chair McDonough asked for public comment and reminded the public to dial *6 to turn on microphone. There was no public comment.

Non- Public – RSA 91-A:3II (a)

At 8:34 p.m., Gretchen Gandini made the motion to go into non-public session. Jeanin Onos seconded the motion. Voting was unanimous. Roll call was conducted as follows: Chris McDonough, yes; Karen Thurston, yes; Gretchen Gandini, yes; Jeanin Onos, yes; Kyle Sanborn, yes; Malcolm MacLeod, yes; Michelle Heyman, yes.

At 9:16 p.m., the Board reconvened public session.

Adjournment

Chris McDonough made the motion to adjourn the meeting at 9:16 p.m., seconded by Jeanin Onos. The motion passed unanimously with a roll call vote as follows: Chris McDonough, yes; Karen Thurston, yes; Gretchen Gandini, yes; Jeanin Onos, yes; Kyle Sanborn, yes.

Respectfully Submitted,

**Jeanin Onos
School Board Secretary**